

## **Microcredentials and Certification Renewal Hours**

FiveTown CSD/MSAD 28 Certification Committee

Staff who earn an education microcredential will be able to earn new learning recertification hours for that work if:

- The topic of the microcredential is in an identified area of growth for the teacher. Ideally, the microcredential will be aligned with one of the teacher's self-identified Annual Goals (within the Teacher Evaluation system). If a teacher wants to earn a microcredential in an area not covered by his/her Annual Goals, the teacher should write a brief "Statement of Need" that will be reviewed/approved by the building principal. In either case, the building principal will certify the microcredential as being appropriate for each teacher. *(See attached form, which ideally would be created within the online certification system and would be done completely online.)*
- The microcredential must be *earned* (not simply attempted).

### **Hours awarded:**

- Some agencies will award graduate credit (at a cost) when certain microcredentials are earned. If the microcredential you earn falls into that category, you will be awarded hours equivalent to the number of graduate credits that can be earned. (Note: there is no need to pay for the graduate credits. We will award hours based on the credit that *would* be given *if* the money was paid.)
- If graduate credit is not available for a microcredential, 7.5 hours per microcredential will be awarded.

### **Required documentation:**

- A copy of the document submitted to the credentialing agency.
- A document certifying that the credential was earned.
- A printout of the number of graduate hours that could be earned for that microcredential, if applicable.

There is no limit to the number of microcredentials that can be used per certification cycle.

Name \_\_\_\_\_ School \_\_\_\_\_

Is the topic of the microcredential aligned with one of your self-identified Annual Goals within the Teacher Evaluation System? (Circle One) YES NO

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**(If yes)** Copy the goal, as written on your Annual Goal Setting Form:

Name of the Microcredential: \_\_\_\_\_

Goal of the Microcredential:

Issuing Agency: \_\_\_\_\_

Activity Date: Start \_\_\_\_\_ End \_\_\_\_\_

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**(If no)** Write a brief statement of need (how will earning this microcredential help you grow and improve your practice?)

Name of the Microcredential: \_\_\_\_\_

Goal of the Microcredential:

Issuing Agency: \_\_\_\_\_

Activity Date: Start \_\_\_\_\_ End \_\_\_\_\_

Submit this paperwork to your building certification representative